

August

August 1

New Term begins for league's elected officers even if the installation of officers' ceremony has not yet transpired.

August 15

Send the names of league's committee chairs appointed by the Executive Board to jmiller@abwa.org for filing with the league's permanent record.

September-December

Nationally sponsored *Fall Membership Recruitment Campaign*, September through November.

September 22

American Business Women's Day

The first American Business Women's Day (ABW Day) was celebrated in 1982. It is a national day for Americans to recognize the achievements of not only ABWA members but also the millions of employed women in the U.S. In 1983 and 1986, joint congressional resolutions were passed designating a national observance of Sept. 22 as American Business Women's Day. And following each resolution, President Ronald Reagan issued a presidential proclamation.



October 11-14

ABWA's National Women's Leadership Conference

The 2017 National Women's Leadership Conference will be hosted in Lancaster, PA.



November 28

Giving Tuesday

Make a tax-deductible contribution to Stephen Bufton Memorial Educational Fund or the ABW Foundation.

December 15

IRS Filing Deadline of League's 990-N

Tax filing of an E-Postcard for small tax-exempt groups (e.g., Chapters and Express Networks) whose gross receipts are \leq \$50,000) are due. The Treasurer or Vice President of Finance (for Express Networks) is responsible for sending a copy of the league's filed form to ABWA National to be maintained in the league's permanent record.



January

ABWA National announces the NEW annual theme for the calendar year.

January 2

- Council Officer Election Report due to ABWA National.
- Liability Insurance Fee is due to ABWA National.

January 31

- To award an Impact Scholarship in May of 2018, submit your league's SBMEF contribution and selection criteria to jmiller@abwa.org before January 31, 2018.

March

- Celebrate **Women's History Month**
- Nationally sponsored **Spring Membership Recruitment Campaign**, March through May.



March 1

- Nomination for National Office and Acceptance of Nomination forms must be submitted to ABWA National.
- Select recipients for your league's Woman of the Year, Protégé and Top Ten Business Woman.

March 22-24

ABWA's Western Regional Conference

Current and/or future league leaders residing in Districts 2 and 6 should plan to attend the Western Regional Conference in Sugarland, Texas to learn about league management in accordance to the Association bylaws, Best Practices, and with state and federal guidelines for 501(c)6 entities.



March 31

Elect Nominating Committee for your league's elections in May.

April

Equal Pay Day for Women (Date to be determined)

Equal Pay Day was established nearly 21 years ago. The date symbolizes how far into the year women must work to earn what men earned in the previous year. Wearing **RED** is a symbol of how far in the **RED** women are when it comes to wage/pay equality.



April 12-14

ABWA's Eastern Regional Conference

Current and/or future league leaders residing in Districts 1 and 4 should plan to attend the Eastern Regional Conference in Alexandria, Virginia to learn about league management in accordance to the Association bylaws, Best Practices, and with state and federal guidelines for 501(c)6 entities.



April 19-21

ABWA's Central Regional Conference

Current and/or future league leaders residing in Districts 3 and 5 should plan to attend the Central Regional Conference in Ann Arbor, Michigan to learn about league management in accordance to the Association bylaws, Best Practices, and with state and federal guidelines for 501(c)6 entities.



May

- Final month of ABWA's **Spring Membership Recruitment Campaign**.
- Universal election period for league officers for all ABWA Chapters and Express Networks.

June

Newly elected leaders develop a business plan, goals and budget to guide their league in creating an ABWA Best Practices community.

June 1

The online application process for Outright Grants must be completed.

June 30

- Liability Insurance (Administrative Fee) premium payment due to ABWA National.
- Report names of the league's newly elected Executive Board to ABWA National.
- Website Hosting or Listing Agreement (Terms and Conditions) due to ABWA National.
- Website Hosting Fee due to ABWA Nat'l if applicable.

July

July 31

- Last day to submit your Best Practices Submission for the 2017-2018 Award Year.
- Last day of the 2017-2018 Award Year (ABWA's Fiscal Year) and the last day of the officers' term.

